North Central Regional Transit District
Board Meeting
Friday, May 6, 2011

1. CALL TO ORDER:

A regular monthly meeting of the North Central Regional Transit District Board was called to order on the above date by Chair Rosemary Romero at 1:00 p.m. at Buffalo Thunder Resort, Barranca Room, Pojoaque, New Mexico.

a. Pledge of Allegiance

b. Moment of Silence

c. Roll Call

Roll call indicated the presence of a quorum as follows:

Members Present:	Elected Members	Alternate Designees
Los Alamos County	Councilor Michael Wismer	Ms. Anne Laurent
Rio Arriba County	Commissioner Barney Trujillo	Mr. Tomás Campos
Taos County		[T] Mr. Jacob Caldwell
Santa Fé County	[T] Commissioner Robert Anaya	Ms. Penny Ellis-Green
Pojoaque Pueblo	Mr. Tim Vigil	
San Ildefonso Pueblo	[T]Councilman Raymond Martínez	

Ohkay Owingeh		
Santa Clara Pueblo		
Tesuque Pueblo	Governor Charles Dorame	Former Gov. Milton Herrera
City of Santa Fé	Councilor Rosemary Romero	Ms. Judith Amer
City of Española	Councilor Robert Seeds	
Members Absent:	**Elected Members**	**Alternate Designees**
Los Alamos County		
Taos County	Commissioner Dan Barrone	
Santa Fé County		
Pojoaque Pueblo		Councilman Cameron Martínez
San Ildefonso Pueblo		Ms. Sandra Maes
Ohkay Owingeh	1st Lt. Gov. Virgil Cata	Ms. Kateri Keevama
Santa Clara Pueblo	Sheriff John Shije	Ms. Mary Lou Quintana
Tesuque Pueblo		
City of Española		Councilor Helen Kane-Salazar

Staff Members Present
Mr. Jack Valencia, Transit Project Manager
Ms. Cynthia Halfar, Executive Assistant
Mr. Peter Dwyer, Counsel for NCRTD
Ms. Berlinda Ledoux, Financial Manager
Ms. Annette Velarde, Public Information Officer
Mr. Pat López, Financial Analyst
Mr. Michael Molina, Driver
Mr. Nick Molina, Driver
Mr. Tony Mortillaro, Consultant

Others Present
Mr. Andrew Jandàček, Santa Fé County
Mr. Bruce Poster, SW Planning and Marketing
Mr. Antoine Broustra, SW Planning and Marketing
Mr. Greg White, NMDOT

Mr. Mike Kelly, Santa Fé Trails
Ms. Marcy Eppler, NMDOT
Mr. Mike Davis, Atomic City Transit
Mr. Farley Vener, Hinkle & Landers, PC

d. Introductions

Those present introduced themselves.

e. Approval of Agenda

Councilor Seeds asked who put the media policy on the agenda.

Mr. Valencia said it was his suggestion to the Chair. The RTD had a variety of policies. This was a progression.

Chair Romero clarified that it was for discussion today and wouldn't be acted upon at today's meeting.

Councilor Seeds moved to approve the agenda as presented. Councilor Wismer seconded the motion and it passed by unanimous voice vote.

f. Approval of Board Meeting Minutes - April 1, 2011

Ms. Ellis-Green corrected the representative for Commissioner Anaya was Chris Barela.

Councilor Wismer moved to approve the minutes of April 1, 2011 as amended. Commissioner Trujillo seconded the motion and it passed by unanimous voice vote.

2. PRESENTATIONS

A. Presentation to Honor Michael Molina: NCRTD Driver and First Place Award Winner of the NMPTA's 2011 Roadeo in the Van Competition

Mr. Valencia reported that drivers participated in the Roadeo at Buffalo Thunder. They had participated in Albuquerque last year. In addition to the RTD staff representation, the NCRTD members (Atomic City and Santa Fé Trails) had entries in the bus category. There were 27 competitors in the van competition and the NCRTD took all three awards. Joey couldn't be present today. The first place winner was Michael Molina and second place winner was Nick Molina.

Mr. Valencia presented their awards to them and Chair Romero congratulated them (as did the Board) and presented them with gift certificates.

Chair Romero talked about the importance of quality drivers in our organization. Mr. Michael Molina will represent the NCRTD in the national championship competition in Indiana.

Mr. Valencia called on Mr. Mike Davis from Atomic City Transit. They placed in the bus competition and won awards this year.

Mr. Davis thanked the drivers in NCRTD. Atomic City had two drivers place in the bus competition, winning a first place and a third place award.

Chair Romero recalled that at the Los Alamos meeting Councilor Wismer, Mr. Dwyer and she developed a process for meetings. The new process instituted calls for each item to have public comment at the time they were considered.

Councilor Wismer thanked Chair Romero and Mr. Dwyer for changing and finalizing the procedure,

Chair Romero said they found at City Council that two minutes was a sufficient amount of time.

B. Presentation of the FY 2009 Audit for the NCRTD – Farley Vener, Hinkle & Landers, P.C.

Mr. Vener was not yet present at the meeting so this Item was considered later in the agenda.

3. ACTION ITEMS FOR APPROVAL/DISCUSSION

C. Draft of the NCRTD Media Policy

Chair Romero read from the media policy and clarified that it was only for discussion. It should aid the media on who may speak on behalf of the district. "The rules for engagement" with quick access to materials would make sure they were clear.

Councilor Seeds asked how media requests were dealt with now.

Mr. Valencia said he was the appointed contact. He received and deciphered what was requested and estimated staff time required. If possible staff responded in three days. Some of the more recent ones took more time- up to the 15 day limit. They were compliant with all requests at the current time.

Councilor Wismer assumed the Chair would report on actions taken. In the absence of the Executive Director, he asked if the PIO coordinated with the Chair on such requests. Chair Romero agreed.

Chair Romero said this was an unusual time but she made sure the press releases were accurate before release.

Councilor Wismer recommended that in the interim the official board actions should be the information

shared.

Mr. Valencia understood and asked if the Board wanted him to remain as the contact person.

Councilor Wismer agreed. The media should have access to staff. He clarified that his comment was that the Chair should be spokesperson for board actions. Chair Romero agreed.

Chair Romero asked Mr. Caldwell and Commissioner Anaya if they had comments or questions. They had none.

Councilor Seeds said the problem he had was that he didn't want to generate a lot of layers or have the public go through lots of hoops. That would imply that they were trying to hide something. The state law was clear. Three days was the appropriate time. If the RTD could not meet those guidelines, but as long as staff were making an effort to meet that, it was okay.

Trying to change the media policy might mean they might be trying to hide something. So if it was working now he saw no reason to change it.

Chair Romero said in the last couple of weeks, she had spent more time in the NCRTD office. The RTD never charged for copies before and there were thousands and thousands of documents that had been requested and that was what was missing. So she felt it was necessary so that everyone would be aware of it. The cost in the policy was 50 cents per page. We want everyone to understand the Board's roles and responsibilities. She would put this on the June meeting agenda.

Councilman Raymond Martínez joined the meeting by telephone at this time.

Chair Romero said she would get the draft media policy to him.

Ms. Amer proposed keeping a ledger of the copies provided to other people in order to know who was copied and what was produced. It might be helpful in the long run. The Public Records Act requires posting of the policy in the offices.

Mr. Dwyer had hoped to get the AG to present on information on the Public Records Act and their two staff were unavailable today. Their opinions were not binding but the AG was charged with enforcement so their interpretation was super important. Also, he made comments on the policy and distributed them to the Board. He asked them to please look to his draft comments on recommended changes.

Mr. Valencia said that staff have a record of the requests for copies.

Mr. Dwyer said his draft recommendations included keeping a log.

Chair Romero said the logs would be kept.

Councilor Wismer commented that the AG website had IPRA and a power point on the website that gave some training on it.

Chair Romero said at the next meeting, they could also include the AG presentation and if no staff members were available, they could show the power point.

Councilor Seeds asked what concerns they had with the way it was written and the newly proposed.

Mr. Dwyer said the State only covered IPRA and open meetings and not any other things. It was not always accurate. They wanted to include interviews, etc. There was no rule on how that was done.

He also agreed with Councilor Seeds' previous comment that the policy should make things easier, not more difficult. So if the media wanted to interview a driver about an accident, then the Board would need to have a policy about that. The policy would cover things like sending out a document by email and similar things.

PUBLIC COMMENT

Ms. Phaedra Haywood had two questions. She asked if the draft was not in the packet.

Mr. Dwyer agreed but said his comments were in it.

Ms. Haywood didn't see anything in there about requests for interviews.

Mr. Dwyer said he needed to figure out what to do with that. Right now it went through PIO and to Executive Director and Chair on significant items. We need guidance from the Board on that. Board members were elected officials. There had to be somebody involved in any litigation speaking to the press. To interview an award winner was different.

Councilor Seeds understood there was no way to control every staff member from speaking.

Mr. Dwyer agreed but could cover it in the policy. Sometimes staff members gave different statements to the same question. So they should resolve those differences.

Chair Romero noted that Item D would take quite a bit of discussion time and Mr. Vener was in the parking lot. She asked everyone to be patient for a moment.

B. Presentation of the FY 2009 Audit for the NCRTD – Farley Vener, Hinkle & Landers, P.C.

Mr. Vener used a power point to review the 2009 audit and provided a handout of it to the Board.

He said he was the one who did the audit for the Board and used SAS 114 as the auditing standard.

As he went through the presentation he commented that in the Balance Sheet Analysis there were 3 years to look at. 2007 was very small. The entity did not have any long term liabilities at present. The NCRTD used a full accrual method of accounting. Some government units used modified accrual. This

accounting was more like a non-profit organization. You didn't take in as many bus fares in 2009.

Under Net Income he included depreciation in the chart.

Internal controls had 10 material weaknesses identified. There were three significant deficiencies identified that were not weaknesses. There were three State Auditor findings.

He did a separate audit of federal awards and it had the same findings and weaknesses.

Among the findings, the late audit meant that prior findings couldn't be resolved on time. The due date finding was that the audit was late each year.

Mr. Campos asked if it was late because the RTD contracted with him late or something else.

Mr. Vener said the RTD contracted with his firm late in 2008 and there was a difficult time getting all the information gathered and that made it even later. In 2009 the firm was contracted in March 2010 so that was already late.

Chair Romero understood the City of Santa Fé audit, of which NCRTD was part, was also late.

Mr. Vener clarified that the City was the agent in 2005 or 2006. He didn't know when that audit was issued.

Ms. Ledoux said 2008 was the first full year for NCRTD to manage it own finances and staff issued the RFP for an independent audit and she came in on January 2009 and started work on it.

Mr. Campos asked about the 2010 audit.

Mr. Vener said it was getting underway now.

Ms. Ledoux said they just got back the contract from the State to approve going ahead. And she just got the list of what to provide. So it was currently underway. The anticipated date was July 31st to complete FY 2010 and it would be due December 15.

Mr. Vener clarified that on July 31 they would immediately proceed with the 2011 audit.

Ms. Ledoux said they had about 2 months to finish postings and it would be due to the State Auditor by December 15.

Councilor Wismer saw they had repeat findings from 2008, some of which were significant. Yet the overall rating was unqualified.

The auditor said he made no comment on management responses. He asked how the Board could fix these to eliminate the repeats. He didn't get a feel for that reading through the report. He asked how likely the NCRTD could resolve the issues.

Mr. Vener said getting it done timely was a key factor. They were starting 2010 here in May. Hopefully they wouldn't have any missing documentation.

Case Disbursements - lack of segregation was another important finding. If the agency had only one person it could not get rid of that finding. When the control was implemented was key. So in the response the NCRTD would say, "We took action as soon as possible."

Governor Charles Dorame arrived at this time.

Mr. Vener said in his opinion, they had some confidence when they read these numbers. You could have confidence that they were correct. There some rough spots but he believed the numbers were being presented correctly.

Councilor Wismer asked if at the time of the next audit he could come back and tell the Board how they were doing. Mr. Vener agreed.

Ms. Amer asked if he would consider the state auditor's findings the most significant.

Mr. Vener said he wouldn't. The late audit report was the first of the three. Certification of assets should say repeated and was from his office. Payroll approval rates were not found. The certification of assets was a common one. It just needed an affidavit.

Ms. Amer asked what was wrong with the federal and state grant tracking.

Mr. Vener said regarding revenue recognition that they needed to verify they were properly tracking receivables. These were reimbursable grants. You earn the money by spending it. So tracking what you spend was needed. So he needed to know how much wasn't billed by June 30. Ms. Ledoux did the heavy lifting on that - to make sure the revenue equaled the expenditures.

Ms. Amer asked what the top three were. It sounded like lateness was big.

Mr. Vener agreed lateness was big. The grant finding was important and then segregation of duties. They were supposed to audit on a risk basis. Cash disbursements, cash receipts and payroll were the biggies.

Councilor Seeds wanted to get a really in-depth audit. He asked how they would take these two steps forward and look at every line item.

Mr. Vener said internal controls and compensating controls would give them more confidence that things were done right because there were people checking on each other.

Councilor Seeds didn't want new employees inheriting something done before incorrectly.

Mr. Vener thought it was a good conversation to have. There were certain things that needed to be more thorough. Maybe the Board wanted some agreed upon procedures. You could identify specific concerns for extra work. It would be good to have that communication.

Chair Romero said in understanding the repeats the Board wanted to make sure that management was working well and going to the next level. So Ms. Muniz put the processes into place and maybe the Board should have Ms. Muniz report on the policies that were in place to address all of them at the board meetings - what she had done to address each of them. Mr. Vener agreed.

Chair Romero said her goal was to find those resolved.

Chair Romero welcomed Governor Dorame.

Governor Dorame apologized for being late. There was our alt rep. Former Gov Milton Herrera from Tesuque. They would be tag team to make sure they were covered.

Chair Romero thanked them.

Mr. López said regarding the federal grants that they instituted a grant tracking system in the software to keep track of them.

Mr. Campos asked if NCRTD had an IRS audit conducted yet. He knew several government entities recently had the IRS come by to audit personnel records.

Chair Romero said the RTD had not.

PUBLIC COMMENT

Ms. Carol Raymond asked when the public would get the audit report.

Mr. Valencia said the report was now available electronically from the web site.

Mr. Vener said it was at the State Auditor's website too.

Chair Romero thanked Mr. Vener for coming.

Mr. Vener thanked the Board for the opportunity to address it.

D. Funding Allocation and Long Term Financial Plan

Mr. Mortillaro reported that the Finance Subcommittee met on April 15th and discussed two options: one was a percentage option proposed by Los Alamos and the other was labeled Option 5 and was a fixed amount based on service routes. They analyzed the long term effect of both options.

Mr. Mortillaro referred to page 2 of the memo for the options. The Los Alamos proposal was shown first and Option 5 was on page 3.

5-A and 5-B were differentiated by the capital allocation. On page 4 they were integrated and the long term effect was shown.

Based on the analysis on page 5 for FY 12, the current budget cycle, the Subcommittee recommended utilizing the Los Alamos percentage-based formula to calculate the fixed amount as shown on the chart on the next page.

The next recommendation was to utilize it only for FY 12 and to further discuss the matter for FY 13-FY 20. There were problems long term so they needed to discuss the realities of how to address any deficits that might occur. How they addressed them was a difficult discussion. Hopefully the economy would improve but right now based on what they saw, it would be challenging.

The third recommendation was to expand the Subcommittee to include staff of regional entities to find a final recommendation for the long term financial plan.

He thought it was a good compromise approach. Most of the funding sources were still intact and the staff could proceed using those numbers for recommending the budget.

Councilor Wismer added that they started this a few months ago with goal to simplify and through it have a good recommendation to submit.

As they rolled up their sleeves on this process it became clear that the long range plan was the next vital step. They were keeping the regional routes and keeping the commitment to Santa Fé but the long range projections were disturbing. As a clarification on that last part, he proposed a task force be formed to come up with the long range plan. Los Alamos would commit to having their financial staff work with Mr. Mortillaro or a new Executive Director to put the financial experts together and try to flesh out a long range plan that looked forward 10 years.

Mr. Valencia said staff embraces that opportunity and bringing financial officers to the table would help greatly and enable them to bring their economic projections to the task.

Councilor Seeds asked if that meant no routes would be eliminated and no new routes would be added. Councilor Wismer and Mr. Mortillaro agreed.

Councilor Seeds asked what would happen with the Edgewood route Commissioner Anaya proposed.

Mr. Valencia said they met with the RPA last week and advanced those proposals there with a preliminary budget. If the RPA advanced it in their funding scenario then it could be considered. There was an opportunity there, depending on Commissioner Anaya's progress with the RPA.

Mr. Andrew Jandàček confirmed that Santa Fé County staff were working on information about it. At this point staff had been directed to respond to the RPA request, looking at current services and at GRT to

consider the additional routes suggested. Staff had not been given any other direction by RPA so he would provide that information at their next meeting.

Chair Romero repeated his comments. There were two other routes proposed by Liz Stefanics and those would all be discussed at next RPA. So it was being evaluated through this process.

Mr. Valencia saw it as a moving target. They were moving forward with the status quo and awaiting the RPA report. They were also reaching out to tribal members and this would have to conclude at the end of the month. Submittals to DFA were needed and those must be finalized.

Commissioner Anaya clarified that the RPA was going to look at all the routes including the proposed routes. Then a recommendation would be made.

Chair Romero agreed and thanked him for that correction. They were under a tight time line.

Mr. Jandàček said there were two routes proposed from the RPA - Edgewood and Golden routes. The addition was a special route that staff felt would not qualify as a regional route.

Commissioner Trujillo asked for clarification on Mr. Mortillaro's recommendation.

Mr. Mortillaro explained that as stated on page 5 it only applied to the FY 12 allocation and would be presented next month to use the Los Alamos proposal. This year they budgeted $1.6 million. They wouldn't necessarily get this much cost allocation. They based it on what they anticipated, based on two quarters and it would probably be greater. So Los Alamos would be about $1.3 million by end of year based on reimbursement.

Ms. Laurent said that was correct but clarified that $1.3 million was already in place prior to this.

Mr. Mortillaro said they used the percentages to calculate the fixed amount to put in the budget that each entity could count on receiving in FY 12. And it included a capital allocation that they could use and add it to their regional routes and capital allocation. So it was a percentage to get to a fixed number. If more money came in, it would go into the reserve. They could address that reserve amount through the financial policy so they didn't need to worry about that part now.

The other recommendation was to have a task force for FY 13 and beyond. There were only two sources - federal and GRT. They planned a flat federal amount. Everyone knew what was happening with GRT in the communities. That was all they had. They needed to deal strategically now for that. He hoped things would improve. Right now it didn't look optimistic. That was the essence of the recommendations.

Councilor Seeds asked if projections were lower than normal for GRT and how these numbers compared with what they were receiving.

Mr. López said they projected $6.8 million from GRT - a slight increase in GRT.

Chair Romero noted that the original budget was very conservative and they didn't want to project higher. That was the saving grace in it.

Mr. Mortillaro felt it was hard to discern how much non-reoccurring GRT (one project) was. They decided they needed to take a really conservative approach and he was glad they did and were not being overly optimistic.

Councilor Seeds recalled at the Los Alamos meeting there was an impression that the NCRTD would cut routes. He wanted to confirm that they were not cutting any of them now.

Mr. Valencia agreed but noted that the NCRTD was not the approving body for RPA. They could shift their routes.

Chair Romero said the RPA would make recommendations to the NCRTD Board for final approval. Mr. Jandàček was analyzing all of them now.

Mr. Jandàček agreed.

PUBLIC COMMENT

Mr. Pete Sheehey said he and his wife were regular users of the transit system. They also supported the revenue sharing Los Alamos was doing. That said, they were politically active and could get the votes in their county for continuing transit but this operation had to be transparent, efficient, and fair. If so, he felt they could get the votes. Unless the voters saw that, it would be hard to get support. He said they would do their best if the NCRTD provided those three things.

Ms. Carol Raymond said she had some questions. She asked if the motion on the table affected FY 12. Mr. Mortillaro agreed that it did.

Ms. Raymond asked if the long term plans included the Los Alamos proposal for a long range plan. She asked how these numbers compared with what was in place now. She felt they only got part of the answer. She didn't know how the 12% compared in Santa Fé and how the Rail Runner at 26% compared with GRT.

Mr. Ron Moses, a member of the Transportation Board in Los Alamos congratulated the Board for working through this compromise proposal. He used the public transportation in Los Alamos. He personally used the Atomic Transit, Park and Ride and the Rail Runner occasionally. He expressed strong support for it and for maintaining regional expansion in Los Alamos. He especially supported the White Rock routes which were incredibly efficient. He expressed support also for the whole region doing its best trying to integrate all of our communities.

Mr. Valencia said in response that the allocation was approximately $1.415 million for Los Alamos where last year there was $1.6 million in the budget. This year showed $952,000 for Santa Fé City and this past year was $950,000. RTD had $2.5 million this year compared with $2.8 million last year.

Commissioner Trujillo moved to approve the recommendation for FY2012 using the task force approach. Councilor Seeds seconded the motion.

Commissioner Trujillo agreed with it. He asked about a maximum number of people on it. Chair Romero said it sounded like two from each entity.

Councilor Wismer thought they were doing the right thing. In Los Alamos the transit system galvanized the people there.

Councilor Seeds also thanked the gentleman from Los Alamos coming to speak to us and hoped they would do the three things he recommended.

Chair Romero acknowledged there was a certain amount of compromise and this was a lot of work. They had the GRT in place for ten years and they were being efficient with the money to work with and were putting policies in place for that. The City of Santa Fé had a deficit of several million dollars and the Council was considering alternatives including an increased property tax. So she commended the Board on reaching resolution on this issue.

The motion passed by unanimous voice vote with no abstentions and no one opposed.

4. DISCUSSION ITEMS

E. Update of the Jim West Regional Transit Center

Mr. Valencia provided an update. The slab was being done and cutouts for steel posts and windows. At the time they awarded the contract they had some alternates in the budget if additional monies were found. In the partnership, there might be additional monies and possibly they could consider some alternates. He was excited about the progress.

Chair Romero said the Board would do another field trip.

F. Finance/Regional Coordination & Consolidation Subcommittee Report

Mr. Caldwell reported on the meeting. He described it as lively and was glad to hear they were getting somewhere on it. The minutes of the meeting were in the packet.

Chair Romero didn't think it needed a summary.

Mr. Valencia appreciated the work of the people in the consolidation effort.

G. Executive Report for April 2011

Chair Romero noted the Executive Report was in the packet under Tab H. She said Ms. Lucero's retirement was effective April 30th. Condolences to Ms. Muniz on the loss of her grandmother.

H. NCRTD Ridership Report for March 2011

Chair Romero explained that these reports were sent to each member on a regular basis. There was a direct- correlation of ridership and gas prices.

Mr. Valencia said they were hoping to maintain ridership as gas prices fell.

I. Budget & expenditure Report and Status of the FY 2010 Audit

Chair Romero said the report was in the packet under tab J.

Mr. López reported first on GRT revenue. They took a conservative approach, using 2010 revenues less 5%. It appeared they were in line with projections. The report represented 8 months. He reviewed each county's figures.

Mr. López next reviewed the expenditures. They had gone through ten months and should have spent about 80%. They realized 74% of the revenue so they were behind - mostly because of the lag in GRT received. On the expenditure side, the second page showed they spent 70.1% of the budget. At the bottom was the capital outlay.

Councilor Seeds noticed there were some things that were 100% spent and asked what would be done about them.

Mr. López said they would have to do line item budget adjustments soon. On gasoline they budgeted about $4 /gallon and haven't spent that much.

Mr. Campos asked if the NCRTD would get anything for vehicle replacement.

Mr. López said they had $119,500 under 5311. They ordered the bus but had not received the invoice yet. It was for two vans. They should have the invoice by the first of the year.

Mr. Valencia said the DOT had awarded $500,000 more for supplemental appropriations for vehicles. They would have sufficient inventory and were trying to maintain a 20% surplus for maintenance of vehicles.

Ms. Ledoux said they just got approval from the State Auditor for the 52 needed items. They anticipated completion of the audit by July 31. She had the fiduciary responsibility to make sure it was complete and that would get us back on schedule for next one by December 15th.

J. Time line for Budget Deadlines and Submissions to DFA for 2012

Chair Romero said June 1st was the deadline for budget. The handout going around noted the deadlines. A special board meeting was needed to approve the budget prior to the deadline.

Mr. López said the May 20 deadline was critical. He hoped to have it by the 13th. Mr. Caldwell agreed to have it as a special board meeting.

Mr. López went through the rest of the memo.

Chair Romero agreed this was a tight time line but it was doable with a special meeting.

Councilor Seeds asked why they were doing this at the last minute again. The Board had to make sure they were correct.

Mr. Valencia said one of the primary reasons was the moving target. They had an unknown when dealing with RPA and tribal entities. They were pleased to have worked it out with Los Alamos. It was difficult. But they were putting the policies in place to be ahead of it from here on.

5. CLOSED EXECUTIVE SESSION

Pursuant to NMSA 1978 §10-15-1.H (2) to discussion limited personnel matters - Succession plan for the Executive Director position.

Councilor Seeds moved to go into closed executive session pursuant to NMSA 1978 § 10-15-1.H (2) to discuss limited personnel matters. Councilor Wismer seconded the motion and it passed by unanimous roll call vote with Los Alamos County, Rio Arriba County, Taos County, Santa Fé County, Pojoaque Pueblo, San Ildefonso Pueblo, Tesuque Pueblo, City of Santa Fé and City of Española voting in favor and none voting against. There were no abstentions.

The Board went into closed executive session at 3:42 p.m.

The Board returned to open session at 5:10 p.m.

Mr. Campos moved to return to open session. Councilor Seeds seconded the motion and it passed by unanimous roll call vote with Los Alamos County, Rio Arriba County, Taos County, Santa Fé County, Pojoaque Pueblo, Tesuque Pueblo, City of Santa Fé and City of Española voting in favor and none voting against or abstaining.

Chair Romero announced to the public that during the closed executive session no actions were taken and the only matters discussed were limited personnel matters in compliance with NMSA 1978 Section 10-15-1.H (2).

4. DISCUSSION ITEMS (Continued)

K. Succession Plan for Executive Director Position

The Board heard a plan and took no action on it at this meeting.

L. Update on the Executive Director Search

Councilor Wismer moved that the Board direct the Chair to hire Mr. Mortillaro as the interim Executive Director. Councilor Seeds seconded the motion.

Councilor Seeds asked if they needed to stipulate that negotiations could be done without a cap.

Mr. Dwyer didn't think so.

The motion passed by unanimous voice vote with no abstentions or votes against.

6. MATTERS FROM THE BOARD

Spring and Summer Schedule

Chair Romero noted they adopted the afternoon Board meeting schedule during the winter. Now they would like a morning schedule for spring and summer from 9-12 noon and in the winter months from 1-4 p.m. Finance would continue their meetings at 9:00 - 11:00.

Councilor Seeds liked the way it was.

Chair Romero asked if they could do mornings and evaluate it in the fall. It would help staff with their schedules.

Chair Romero added that Friday was the only day they could get quorums. So they were going to stick with Fridays. Councilor Seeds agreed with having them at 9 until August.

7. MISCELLANEOUS

Next Board Meeting - June 3, 2011, 1:00 p.m. in Española

8. ADJOURN

Having completed the agenda and with no further business to consider the meeting was adjourned at 5:30 p.m.

Approved by:

Rosemary Romero, Chair

Attest:

Michael Wismer, Secretary

Submitted by:

Carl Boaz, Stenographer